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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
555 Sinex Avenue Pacific Grove, California 93950

Patrick Perry
Superintendent

(831) 646-6520
Fax (831) 646-6500
pperry@pgusd.org

Robin T. Blakley
Assistant Superintendent

Business Services
(831) 646-6509
rblakley@pgusd.org

May 17, 2002

The Honorable Robert O'Farrell
Presiding Judge of the Superior Court
Monterey County
P O Box 1819
Salinas, CA 93902

Subject: REVISED 2001 Monterey County Grand Jury Final Report - School Board Training

Dear Judge O'Farrell,

As President of Pacific Grove Unified School District Board of Education I have been requested by this body to respond to the Grand Jury Final Report for 2001.

The following is our District's Board of Education response to each of the findings and recommendations noted in this report.

Findings:

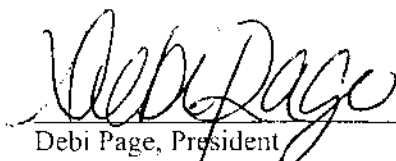
1. This finding does not apply to Pacific Grove Board of Education. The Board of Education does allocate money for Board professional development. This occurs on an annual basis and is used to pay for conferences, consultants and other related professional development.
2. The Board of Education agrees it has ultimate responsibility for the allocation of school district resources.

Recommendations:

<u>Number of Recommendation</u>	<u>Recommendation</u>		<u>Explanation</u>
	<u>Agree</u>	<u>Disagree</u>	
1.	X		PGUSD agrees that the Board of Education should have a sufficient budget for school board training. The district has allocated \$7,700 for training in the 2001-2002 school year. A similar amount of money will be allocated and placed in the budget for next year's training.

<u>Number of Recommendation</u>	<u>Recommendation</u>		<u>Explanation</u>
	<u>Agree</u>	<u>Disagree</u>	
2.	X		Board of Education agrees that it is extremely important that the Board of Education receive training in each of the areas A-F. In March of 2001 the Board of Education attended a California School Board Association workshop on Governance Team Discussion and Understandings. During the 2001-2002 school year the Board of Education attended the California School Board Association conference and based on individual needs enrolled in various workshops on topics included in the A-F listing. In addition, materials have been distributed to the Board related to the Ralph M. Brown Act.
3.	X		We agree that the County Office of Education can assist our Board in various areas of professional growth and our Board has used their services in the past. Where appropriate the Board of Education in cooperation with our County Office of Education does schedule board trainings.
4.	X		This year all members of the Board of Education attended California School Board Association conference in San Diego. New board member, Richard Schramm, attended the new school board member pre-conference. All board members attended the complete CSBA conference. In addition, the Board attended a Board Training with the County Superintendent of Schools on February 21, 2002, and will again on June 27, 2002, along with future small school districts and school services workshops.

The above revised response reviewed and approved by the Board of Education at its May 16, 2002 Board Meeting. Board item and minutes indicating review and approval of the report for re-submission to the Grand Jury is attached.



Debi Page, President
Pacific Grove Unified School District Board of Education



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Patrick Perry
Superintendent
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Fax (831) 646-6500
pperry@pgusd.org

Robin T. Blakley
Assistant Superintendent
Business Services
(831) 646-6509
rblakley@pgusd.org

February 12, 2002

The Honorable Robert O'Farrell
Presiding Judge of the Superior Court
Monterey County
P O Box 1819
Salinas, CA 93902

Subject: 2001 Monterey County Grand Jury Final Report - School Board Training

Dear Judge O'Farrell,

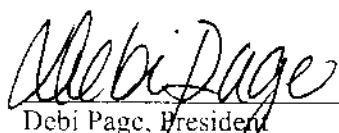
As President of Pacific Grove Unified School District Board of Education I have been requested by this body to respond to the Grand Jury Final Report for 2001.

The following is our District's Board of Education response to each of the findings noted in this report.

<u>Number of Recommendation</u>	<u>Recommendation</u>		<u>Explanation</u>
	<u>Agree</u>	<u>Disagree</u>	
1.	X		PGUSD agrees that the Board of Education should have a sufficient budget for school board training. The district has allocated \$7,700 for training in the 2001-2002 school year. A similar amount of money will be rolled forward and placed in the budget for next year's training.
2.	X		Board of Education agrees that it is extremely important that the Board of Education receive training in each of the areas A-F. In March of 2001 the Board of Education attended a California School Board Association workshop on Governance Team Discussion and Understandings. During the 2001-2002 school year the Board of Education attended the California School Board Association conference and based on individual needs enrolled in various workshops on topics included in the A-F listing. In addition, materials have been distributed to the Board related to the Ralph M. Brown Act.

<u>Number of Recommendation</u>	<u>Recommendation</u>		<u>Explanation</u>
	<u>Agree</u>	<u>Disagree</u>	
3.	X		We agree that the County Office of Education can assist our Board in various areas of professional growth and our Board has used their services in the past. Where appropriate the Board of Education in cooperation with our County Office of Education will schedule board trainings.
4.	X		This year all members of the Board of Education attended California School Board Association conference in San Diego. New board member, Richard Schramm, attended the new school board member pre-conference. All board members attended the complete CSBA conference. Board President, Debi Page, will be attending the CSBA President's workshop, which will be offered later this year. In addition, the Board will attend a Board Training with the County Superintendent of Schools on February 21, 2002, along with future small school districts and school services workshops.

The above response reviewed and approved by the Board of Education at its February 7, 2002 Board Meeting. Board item and minutes indicating review and approval of the report for submission to the Grand Jury is attached.



Debi Page, President
Pacific Grove Unified School District Board of Education

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

☐ Consent Agenda
☐ Information/Discussion
☒ Action/Discussion
☐ Public Hearing

SUBJECT: Monterey County Grand Jury Report 2001 – District Board of Education Repsonse

DATE: February 7, 2002

PERSON (S) RESPONSIBLE: Patrick Perry, Superintendent

BACKGROUND:

The Board of Education has been requested by the Grand Jury to respond to the 2001 Final Report, section School Board Training. The Grand Jury elected to initiate an investigation into public school board training.

INFORMATION:

Through a survey the Grand Jury asked 24 school district within the county about training for their school board members. As a result a series of recommendations were developed and the Grand Jury has requested that our Board of Education review the Grand Jury Report and respond to each recommendation.

A copy of the school board training Grand Jury Report has been forwarded to the Board of Education and is available to the public on request. The attached response to the Grand Jury is presented for the Board's review and approval.

RECOMMENDATION:

The Administration recommends that the Board of Education authorized Board President, Debi Page to sign and submit official district response to School Board Training Grand Jury investigation for 2001.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
Minutes of the Meeting of February 7, 2002

APPROVED
2.21.02

The Board of Education of the Pacific Grove Unified School District held a meeting on February 7, 2002 at Pacific Grove Middle School.

I. OPENING BUSINESS

A. Call to order: 6:00 pm

B. Roll Call: Members Present: Jessie Bray
 Anne Hall
 Debi Page
 Richard Schramm
 Beth Shammass
 Student Rep: Lindsay Summers, arrived at 7pm

 Administrators Patrick Perry, Superintendent
 Present: Robin Blakley, Assistant Superintendent

C. Identified Closed Session Topics

 a. Liability Claim – Claimant: Chamberlain
 Agency claim against: PGUSD

 b. Conference with Labor Negotiators: Patrick Perry and Robin Blakley
 The employee organization: Pacific Grove Teachers Association
 The employee organization: California School Employee Association

D. Public Comment On Closed Session Items: None.

E. Adjourned to Closed Session: 6:05 pm

II. RECONVENE IN OPEN SESSION – 7:00 pm

A. Pledge of Allegiance: recited.

B. Adoption of Agenda: MOTION (Hall/Bray) to adopt amended agenda. *Change in date on Action Item VIII. G. Motion CARRIED 5 to 0.*

C. Report Action Taken in Closed Session: Board voted to reject Liability Claim – Claimant: Chamberlain.

III. COMMUNICATIONS:

A. Written Communications: Letter from Jane Leatham was received by all Board Members and Superintendent regarding music program and assignments.

B. Superintendent Report: Last Friday hosted a Band Festival meeting at the District Office; have visited with High School Leadership Class to discuss a focus group of students to be included in the Long Range Planning Committee, the students took the opportunity to share their thoughts; will meet with Middle School Leadership Class soon. Had a great time attending the Mock Trial and appreciate the time put in by students, teachers, parents and volunteers. Mr. Perry shared the concept-photo of the Forest Hill

Manor addition; these plans were approved by the City 11 years ago and they now have funding to begin the project.

C. Board Comments: Summers (student) – Formal dance, Winter Ball, will be held this Saturday; rally on Friday. Bray – Had an opportunity to visit Robert Down's flooded classrooms, Sandy Jordan's class doing research on the computer and Jim Costello's Opportunity Class at the Middle School; the Joint City/District on the 24th was a valuable meeting; recognized the PGUSD teachers and students that received awards from the American Civil Liberties Union's Monterey County Chapter Annual Bill of Rights Essay and Art Contest. Hall – had an opportunity to attend the Mock Trial and thanked community volunteer Elaine McLeef for her help and the time she put in to the project. Shammas – supplied the date of the CSBA workshop in March 2001, was wondering if the District is participating in Caesar Chavez Day and commended the Superintendent for his response to student issues. Page – also attended the Mock Trial and appreciated the district and county support for our team; was honored to be a judge at the recent Spelling Bee.

IV. PUBLIC COMMENT: Barbara Batcher, teacher, spoke regarding the number of future teachers retiring and the current consideration for layoffs.

V. PUBLIC HEARING:

Sunshine California School Employee Association's Topics for Negotiations for 2002-2003 Contract
Topics had not been received by this date, will return at February 21, 2002 meeting.

VI. CONSENT AGENDA: MOTION (Shammas/Hall) to approve consent agenda. Motion CARRIED 5 to 0.

VII. INFORMATION/DISCUSSION:

A. Sub Committee Reports:

Community Human Services (Walter Kraus): Alliance on Aging helps CHS by paying for volunteers; there has been a revision to the COLA, approved 5% has been adjusted to 3% due to fund availability, when more funds appear the 2% will be made up. Mr. Kraus shared information on the Fundraiser Golf Tournament. Genesis Residential House has received a clean bill of health – no problems what so ever. Genesis House Graduation planned for May 16. There is talk about unification with Family Service Agency. CHS is still serving our students.

City/District (Page): Nothing to report.

Negotiations (Bray): First meeting was January 23rd, looking forward to future meetings.

ROP (Schramm): Attended Executive Board Meeting in Soledad. Discussions included Governor's proposed budget cuts and the effect on the ROP program; JPA agreement needs to be renewed in April.

B. Pacific Grove Middle School Presentation: Sherry Boyle, Principal, Kelly Terry, Assistant Principal and Mary Masten, Counselor spoke to the Board. Ms. Boyle spoke about Transition from grade 5 to grade 6, Kids in the Middle and the AVID program at the Middle School; Mrs. Masten spoke about the Transition from grade 8 to grade 9 and Ms. Terry spoke about School-wide Programs to maintain a safe environment.

C. Revision of Board Regulation 1330: Regulation 1330 was reviewed by the Board of Education in July of 1998; the regulation overviews procedures for school facility use. In conversations with the Police Department earlier this year it became apparent that the District should post signs on its play fields, which would allow the Police Department to support the District making sure our facilities, are used appropriately. The proposed modification under Condition of Use Section will establish clarification and enable the District to post signs allowing the Police Department to assist us in the future if organized athletic activities are held on the sites without first obtaining District approval. This will return to the Consent Agenda for approval at the February 21st meeting.

D. Review of Board Mandated Policies 3311, 3551, 4040, 4143.1 & Regulations 3311, 3542, 3543, 4143.1: Mandated policies and regulations, as presented and include all updates through July 2001. New regulations reflect changes in practice. Questions from the Board were answered. Some policies will need more clarification and corrections. Will return to the Board for approval at the February 21st meeting.

E. 2002/2003 School Calendar: Each year the District works with the employee Associations and site administrators to develop a proposed calendar for the following school year. Adoption of calendar meets all State requirements for funding as students will be in class for 180 days as required and teachers will work 181 workdays except new teachers who work 182. Approval will be requested at the February 21st meeting.

F. Approval of Middle School API Site Bonus Award Expenditure Plan: Last year's State budget included an allocation to be paid to each school that met their goals for improvement under the API testing program. All four of our K-12 schools qualified for last year's funds. The funds can be used for "any educational purpose proposed by the School Site Council and approved by the School District Board". The funds are to be considered as a one-time fund. The Middle School Site Council has recommended that the funds available under the API Site Bonus Award in the amount of \$25,261 be allocated as outlined. Included in their recommendation is an amount to be divided equally among 1999-2000 employees at David Avenue and Community High. If for any reason, this item is not approved by the Board, the \$2300 will automatically be allocated to SIP technology. The recommendation is within the amount of API Site Bonus funds available to the site. Approval will be requested at the February 21st meeting.

G. Approval of Forest Grove School API Site Bonus Award Expenditure Plan: Last year's State budget included an allocation to be paid to each school that met their goals for improvement under the API testing program. All four of our K-12 schools qualified for last year's funds. The funds can be used for "any educational purpose proposed by the School Site Council and approved by the School District Board". The funds are to be considered as a one-time fund. The Forest Grove School Site Council has recommended that the funds available under the API Site Bonus Award in the amount of \$22,074 be allocated as outlined. Included in their recommendation is an amount to be divided equally among 1999-2000 employees at David Avenue and Community High. The recommendation is within the amount of API Site Bonus funds available to the site. Approval will be requested at the February 21st meeting.

H. Report to Board on Contents of 2002-03 Governor's Budget Relative to District Programs: On January 10, 2002 Governor Davis presented his budget proposal for the 2002/03 fiscal year. A basic premise underlying the proposed budget, is the projected funding gap that the State is anticipating of approximately \$12 billion resulting from the current recession. The purpose of the report noted here is to review what potential impact of the proposed budget would be on our district if left as proposed. Mr. Blakley reviewed the significant items that may impact our district. The development of the State budget will be closely monitored by the Business Office and try to identify specific impacts that result directly on our district. The Board will be informed of changes as they develop during the course of our own budget development process. Superintendent Perry noted that due to the down turn in the State's economy, State Budget approval is expected to be late and may not realize the 2.15% COLA and that along with changes in Federal Legislation regarding Title I, we may not fully know our District/School allocations until later this year. These two issues may cause Administration to request additional funds for intervention programs late in the budget development process.

VIII. ACTION ITEMS:

A. Approval of Resolution No. 691 Resolution to Teach: MOTION (Bray/Schramm) to approve Resolution No. 691, Resolution to Teach. Motion CARRIED 5 to 0.

B. Approval of Response to Monterey County Grand Jury Report 2001: MOTION (Shammas/Hall) to authorize Board President, Debi Page to sign and submit official response to School Board Grand Jury investigation for 2001. Motion CARRIED 5 to 0.

C. Approval of Temporary Title I Clerical Support Position: MOTION (Bray/Shammas) to approve creation of this temporary clerical position to support the Title I program and its related activities. Motion CARRIED 5 to 0.

D. Authorize Bidding of High School Phase II – Building Improvement Contract: MOTION (Shammas/Hall) to authorize the Administration and architect to proceed to solicit bids for the High School Modernization project Phase II – Building Improvements. Motion CARRIED 5 to 0.

E. Approval of Change Order #1 and Filing of Notice of Completion and Certificate of Substantial Completion for Forest Grove School Modernization: MOTION (Bray/Shammas) to approve the Change Order #1 and authorize the filing of the Certificate of Substantial Completion and Notice of Completion as recommended. Motion CARRIED 5 to 0.


F. 2001/02 Bond – Building Fund – Budget Revision #1: MOTION (Shammas/Hall) to approve proposed budget revision as presented. Motion CARRIED 5 to 0.

G. 2001/02 Special Reserve – Capital Projects Fund (19) – Budget Revision #1: MOTION (Bray/Shammas) to approve proposed budget revision as presented. Motion CARRIED 5 to 0.

H. Approval of Resolution #689 for Issuance of Series C General Obligation Bond: MOTION (Shammas/Bray) to approve Resolution #689 as proposed. Motion CARRIED 5 to 0.

IX. **FUTURE MEETINGS**: MOTION (Shammas/Hall) to approve additional Long Range Committee Meeting February 28, 2002 at the Pacific Grove High School. Motion CARRIED 5 to 0.

X. **ADJOURNMENT**: 9:30 pm


Patrick Perry
Secretary, Board of Education